



*Etiquette*

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# FIND TIME TO BE POLITE

Today, in our faster-than-a-speeding-bullet society, most of us are very busy. However, with all this busyness, are we finding time to be polite?

In America, a greeting many people use is "Hello, how are you?"

We all know the common response to that question has been "fine." But have you noticed how often the response is "I am so busy"?

When we are busy moving so fast, we may not have time to hold the door for someone, to allow someone to go ahead of us in traffic, etc. Be aware that these actions of busyness may convey an attitude of rudeness.

Is holding the door for someone just a polite action or an outward indication of a much deeper belief? Holding the door for someone is not just an action, but rather, it is an attitude.

When you watch people who let the door slam in the face of the person behind them and you observe these people in life, they live their whole life like that. They often have a marriage, a business and an existence that is inconsiderate of others.

Please know that your manners and etiquette are not just polite actions, they are symptoms of your attitude, an attitude that is directly related to your success in business and in your personal life.

Let us be constantly reminded of our attitude by the little actions we do to check ourselves and gauge how we are doing in life. Let us hold the door.

Please do not let busyness rob us of the few seconds it takes to be polite, considerate of others, and convey to people through our actions, we are still "Fine, thank you."

The Charleston School of Protocol and Etiquette specializes in assisting individuals and corporations pursue higher levels of professionalism, leadership and the skill of polish. The school offers seminars and consulting services in business etiquette, leadership and medical office protocol. [www.charlestonschoolofprotocol.com](http://www.charlestonschoolofprotocol.com).

